

Chase College of Law
Child and Family Law Certificate of Concentration Checklist

You must complete all five requirements satisfactorily to be eligible for the Certificate of Concentration. Please check off the experiences you have completed.

1. Course Work: You must complete a minimum of 15 credits in the concentration area

	Courses	Course Completed	Number of Credits	Semester Completed	Course Grade
<input type="checkbox"/>	Family Law (3 Credits)				
<input type="checkbox"/>	Juvenile Law or Children and the Law (3 Credits)				
<input type="checkbox"/>	Simulation Course: DV Prosecution and Trial; Interviewing, Counseling and Negotiation; Trial Advocacy; Pre-Trial Litigation; Mediation; or Mediation (Family Focus) (2-3 Credits)				
<input type="checkbox"/>	Live-Client Course: Children's Law Center Clinic or a Field Placement in Juvenile Law, Family Law, Children's Law, Domestic Relations, Domestic Violence, or other related topic (3-4 Credits)				
<input type="checkbox"/>	Electives: Client-Centered Practice; Bioethics; Domestic Violence Seminar; Education Law; Law; Family Law Drafting Lab; Federal Taxation; Poverty Law; Reproductive Technologies; Special Education; Tax; Women and the Law (3+ Credits)				
	TOTAL CREDITS:				

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- 2. Community Service: You must complete 15+ hours of community service in a child or family-serving agency approved in advance by Chase faculty**

□	Name of Agency and Supervisor	Tasks Completed	Number of Hours	Semester Completed

- 3. Court Observations: You must complete a minimum of two hours of observation in a domestic relations/family court and submit a reflection herewith.**

□	Court Location(s)	Judge(s) Observed	Number of Hours	Semester Completed

- 4. Leadership Activity: You must complete a minimum of 20 hours participating in a child or family-law related leadership activity that is approved in advance by Chase faculty.**

□	Leadership Activity and Supervisor	Deliverables	Number of Hours	Semester Completed

- 5. Annual Programs: You must participate in some of the offered advising and networking opportunities available to Certificate students**

□	Program(s) Attended: Cohort Meetings, Advising Sessions, Networking Sessions, Other	Semester Completed

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When you have completed all requirements for the Certificate of Concentration, submit this Checklist (completed and signed), along with your Community Service Verification Form, Court Observation Reflections, Leadership Activity Deliverables, and an unofficial transcript to Professor Amy Halbrook, halbrookal@nku.edu. Once Professor Halbrook signs off on it, the form will then go to the Associate Dean for Academics and then the Registrar for a notation on your transcript.

SIGNATURES

I, _____ (Student Name), hereby swear and affirm that the information reflected in this Checklist is true, complete and accurate.

Student Signature: _____

Student Printed Name: _____

I, _____ (Faculty Advisor Name) have reviewed the materials provided to me and determined that the above-named student meets the requirements for the Child and Family Law Certificate of Concentration.

Faculty Advisor Signature: _____

Faculty Advisor Printed Name: _____

I, _____ (Associate Dean for Academics) certify that the above-named student meets the requirements for the Child and Family Law Certificate of Concentration and authorize a notation on the student's transcript.

Associate Dean Signature: _____

Associate Dean Printed Name: _____